26 June 1963

MEMORANDUM FOR THE RECORD

SUBJECT

: Contractor Personnel, GSA Char Force, Maintenance

Personnel, and Other Service-Type Personnel

REFERENCE: Memo from C/SS/OL to D/OL, dtd 18 Jun 1963,

Subject: Security Denials on Building Service

Personnel

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1. On 24 June 1963, DD(PPS), called a meeting attended by

C/BSBr/PhySD; and the undersigned. The purpose of the meeting was to review current security procedures involving clearances of subject individuals.

- 2. It was agreed that security disapprovals for various contractor and service personnel will be handled as follows:
 - a. Disapproval of Contractor Personnel.

Disapproval memoranda will continue to go from C/PSD to C/SS/OL who will handle the disapprovals with the contractor. Disapprovals for TSD contractors will be forwarded to the C/SS/OL who will determine whether he or the TSD Security Officer will handle the disapproval with the contractor. This determination will be based on the relationship between the contractor and TSD or Logistics. All disapprovals will be handled on an oral basis with no memoranda to the contractors and in accordance with precontract agreements relating to disapprovals.

ONETHERMA

GROUP 1 Excluded from automatic downgrading and declassification

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b. Guards.

The Building Security Branch will continue to advise GSA of the <u>non-acceptability</u> of GSA guards designated for CIA assignment.

c. Char Force - Maintenance Personnel.

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of Logistics the centralization of requests for clearance of char, maintenance, and other service-type personnel. All security denials for such personnel will be sent from the C/PSD to C/SS/OL for handling.

3. The Building Security Branch, in conjunction with the OS Training Officer, will security brief the guards, char force, and maintenance personnel at the time of processing through the Building Security Branch for building badges. NPIC will continue to be responsible for briefing the char force and maintenance personnel assigned to that office.

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Assistant Deputy Director of Security (PPS)

approved/RSBannon 27 Inse 63

Forward copies of this to all principals concerned,

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